

Newberry Academy of Math and Science

Local School Council

Meeting Minutes

Meeting Date:	14 December 2015	Attendees:	Jasmine Alexander, Parent Rep Edwin Barrera, BAC President Wendy Cavanaugh, Staff Edward Collins, Assistant Principal Pat Cullen, Community Rep Linda Foley, Principal Tim Kramer, Parent Paul Merley, Right at School Chris McGuire, Parent Rep Lydia Murray, Parent Rep Jessica Ramirez, Parent Mark Walsh, Parent Rep
Next Meeting Date:	11 January 2016		

Item No.	Description
2013-09-16.07	<p>LSC Training CPS is planning to renew their interest in LSC training and intends to audit LSCs (especially of high-performing schools) within the next 2 years to check compliance. Gladys Hansen-Guerra will share the training calendar with new LSC members in hard copy and electronically. 28 October 28, 2013 – Kara Kosloskus stated that the training is now available online, except for the Budget module. Kara asked if Gladys could send out a schedule for upcoming training for the Budget module. 18 November 2013 – Budget module will be online in January. 16 December 2013 – The budget module still isn't online, so CPS has scheduled in-person sessions. The new anticipated roll-out is in February. 24 March 2014 – Gladys Hansen-Guerra was at LSC Relations today and was informed that all training is on hold until after upcoming LSC elections. She was also told that the budget module will be online in May. 15 September 2014 – All modules are online except for the budget module. Gladys will contact CPS to find out when that module will be online. 20 October 2014 – Gladys Hansen-Guerra reported that the budget module is now online. She will send the link out to the LSC members who need to complete training. 20 January 2015 – Gladys Hansen-Guerra sent out the training calendar and stated that she believed that all modules were available online. Chris McGuire stated that the Principal Evaluation module is not online. 16 March 2015 – Gladys Hansen Guerra heard that LSC members who have done the training in the past 3 years only have to take the new modules. She will try to confirm tomorrow. 20 April 2015 – Lydia Murray confirmed that the deadline for completing training is 30 April 2015. 21 September 2015 – Gladys Hansen-Guerra said that the budget module is still not online. She has been talking with LSC Relations to see if Newberry can be used as a training site. 19 October 2015 – Ed Collins distributed a training calendar. Gladys Hansen-Guerra noted that Module 5, Principal Evaluation is only available in person. This module is not available online. 14 December 2015 – No report</p>
2015-12-14.01	The meeting convened at 6:37.
2015-12-14.02	The LSC reviewed the minutes from the October meeting. Linda Foley moved to approve the October meeting minutes, Chris McGuire seconded and the motion was approved unanimously.

2015-12-14.03	<p>State of the School Report Linda Foley noted that there was a general dip in most numbers, due primarily to this being the first year that NWEA is completely aligned with Common Core. NWEA growth in reading dipped from 92nd percentile in 2013-2014 to 80th percentile. Linda Foley and Ed Collins have made it a goal this year to bring the African American priority group of students up to a level of 50th percentile growth in reading and math. NWEA growth in math dipped from 83rd percentile to 47th percentile. Linda noted that Common Core completely changed how math is taught in 6th-8th grades, resulting in considerably lower growth numbers than last year. NWEA attainment in reading held steady from last year to this year at the 89th percentile. Attainment in math fell from 95th percentile last year to 90th percentile this year. Steps taken to address the slowed growth are: splitting of the primary/intermediate math and reading classes; additional support in special education; and monitoring of how these programs have affected student progress. Newberry will not take the winter MAP test this year. Only students with former RDI plans will take the winter MAP. Linda and Ed have seen real behavioral growth since implementing the Leader in Me program. Newberry's diverse learner population has grown tremendously, so Linda and Ed have petitioned to keep the current DL instructors and increase another 2 half positions and some additional para-support positions. The goal is to have a total of 8 special education teachers on staff to address all diverse learners.</p>
2015-12-14.04	<p>Principal's Report: Linda Foley distributed a written report that covered late October through early December 2015. The report is attached to these minutes and additional items are highlighted below.</p>
2015-12-14.04a.	<p>School Leadership No additional comments</p>
2015-12-14.04b.	<p>Instructional Leadership No additional comments</p>
2015-12-14.04c.	<p>Student Centered Learning Climate No additional comments</p>
2015-12-14.04d.	<p>Professional Development and Human Resources Management No additional comments</p>
2015-12-14.04e.	<p>Parent Involvement and Community Partnerships No additional comments</p>
2015-12-14.04f.	<p>School Management and Daily Operations Jonathan Serrano is no longer in the position that provides support to schools, so that service is not stopped. Newberry will get a refund for the money committed to CPS for that service. The amount of the refund is not yet known.</p>
2015-12-14.04g.	<p>Interpersonal Effectiveness No additional comments</p>
2015-12-14.04h.	<p>Discipline Report Linda has petitioned to have 2 students expelled from Newberry, both were denied. Jasmine Alexander asked if she should report incidents she sees to Linda. Linda said that Jasmine could either do that or send the report to a higher level and copy Linda. Linda notes that the police have been called on 3 occasions to deal with incidents involving 2 students who have repeated disciplinary issues.</p>
2015-12-14.05	<p>Standing Subcommittees</p>
2015-12-14.05a.	<p>Budget</p> <ul style="list-style-type: none"> • Budget transfer and internal accounting reports for October and November were distributed. • Participation in Monster Math was not as high this year as in the past. • Linda and Ed have been pushing hard to get teachers to put their projects/requests on Donors Choose.

2015-12-14.05b.	Buildings and Grounds <ul style="list-style-type: none"> • 10 CO detectors have been installed in the building and Linda and Ed have been trained in how to interpret the alarms that may occur. • Newberry has a new Aramark manager, Rachel Kane. Linda and Ed are still not pleased with the level of cleanliness in the school and have expressed that to the new manager. There is an opportunity for deep cleaning in some areas over winter break. • There have been rumors that Aramark's contract will be cancelled, though they are unsubstantiated. • Lydia will contact Leslie Norgren to complain about Aramark's performance.
2015-12-14.05c.	Friends of Newberry/PTO <ul style="list-style-type: none"> • FON is considering a rummage sale to raise funds. • Chris McGuire noted that fundraisers that have a specific goal are usually more successful.
2015-12-14.05d.	Personnel Advisory <ul style="list-style-type: none"> • Ms. Bonano is now on maternity leave. Erin O'Brien, from Blaine, is filling the position as a substitute. Ms. Bonano is expected back this year. • Mrs. McVeigh, part time retired teacher position, was not a good fit and the school needed the funds that went toward that position. Thursday, 10 December, was her last day. Ed Collins has taken over the Social Studies class that Mrs. McVeigh taught.
2015-12-14.05e.	Communication and Technology <ul style="list-style-type: none"> • No report
2015-12-14.05f.	PPLC <ul style="list-style-type: none"> • PPLC met in October and November. • Student support for instances when a SECA calls off and a sub isn't provided was discussed. • Upcoming technology needs were discussed.
2015-12-14.05g.	Principal Evaluation <ul style="list-style-type: none"> • Training is online now. • The principal evaluation system will be different from in the past.
2015-12-14.05h.	Bilingual Advisory Committee (BAC) <ul style="list-style-type: none"> • Newberry had a bilingual audit during the week of 7 December and was rated extremely well. • BAC had a meeting on 4 November. Mr. Barrera presented information that had been presented at National BAC, particularly about potential difficulty bilingual students may have with the PARCC test. Attendance was good. • Next meeting is in January, date and time not determined.
2015-12-14.05i.	Least Restrictive Environment (LRE) <ul style="list-style-type: none"> • No report
2015-12-14.05j.	Title 1 Committee <ul style="list-style-type: none"> • Newberry needs a Title 1 Committee, but for the 1st year in the program, members must have a student that is receiving Title 1 assistance. A group of interested parents has been convened as a parent advisory council. At this time there are only 51 families participating in the targeted assistance. • Next year, anyone in the school can participate.
2015-12-14.06	Mark Walsh moved to close the December meeting and adjourn. Linda Foley seconded and the motion passed unanimously. The meeting adjourned at 8:00 p.m.

The foregoing constitutes our understanding of matters discussed and conclusions reached. Other participants are requested to review these items and advise the originator in writing of any errors or omissions.

Principal's Report

November & December, 2015

School Leadership

- October 27th: PPLC meeting
- October 29th: Sent out 2015 SQPR letter to Newberry families
- November 3rd: Principal-sponsored PPLC meeting
- November 4th: AP Collins attended annual Office of Access & Enrollment training
- November 13th: School Improvement Day: Focused conversations around TLIM development, mentoring of students, and grade levels collaborating to plan units around each of the 7 Habits

Instructional Leadership-Improving Teaching and Learning

- Ongoing: REACH formal observation process
- November 3rd: PPLC meeting
- December 2nd: Principal-Directed prep meetings focused on mathematics coherence
- December 2nd: Instructional Leadership Team meeting focused on school climate analysis

Student Centered Learning Climate

- October 22nd: Behavioral Health Team bi-weekly meeting to check progress on students currently receiving intervention services
- October 28th: Ordered Science instructional materials for Intermediate Grades
- November 24th: Student achievement celebration followed by staff & student football game

Professional Development and Human Resources Management

- October 21st: Laura Cardiff & Jamie Reis at Network 4 Literacy Teacher Leaders Institute
- November 3rd: Attended Network 4 Principal & AP professional develop with AP Collins
- November 2nd: Assigned cadre to support 1st grade classroom and transition into maternity leave position scheduled for later this month

Parent Involvement and Community Partnerships

- October 23rd: Annual Fall Fest led by PTO
- Ongoing: Weekly dialogue with PTO president Jessica Ramirez about Poptober fundraising and planning for the November 12th Comedy Benefit
- November 4th: Bilingual Advisory Council meeting
- November 12th: 3rd Annual Stand Up for Schools Comedy Benefit

School Management and Daily Operations

- October 20th: School Support Center visit by Jonathan Serrano to audit Internal Accounts
- October 20th: Light bulbs replaced in entire gymnasium
- October 20th: Fire Drill
- November 2nd: In light of recent carbon monoxide issue which took place at another CPS school, held meeting with school Engineer to review protocol for carbon monoxide detection and protocols

Interpersonal Effectiveness

- October 27th: Conference call with The Leader In Me school liaison Erica Tyson, on current progress and future planning
- October 30th: Reviewed vision and goals for this year's Instructional Leadership Team with ILT chairperson, Kyle Radcliff
- November 4th: Student-led school tour for prospective families

Projecting ahead:

- Winter celebration to be led by Ms. Nkemdi (Drama)
- I am spending time working with three other schools in Network 4 to develop our understanding of Robert Marzano's Levels of School Effectiveness and using this knowledge to assist a Level 2 school aim towards improvement.
- Supplemental Services Review meeting in December
- Implementing Budget webinar
- Science Fair
- Book Fair