

Newberry Academy of Math and Science

Local School Council

Meeting Minutes

Meeting Date:	9 February 2015	Attendees:	Jasmine Alexander, Parent Rep Edward Collins, Assistant Principal Pat Cullen, Community Rep Linda Foley, Principal Josh Greenberg, Teacher Rep Kathleen Haggerty, Community Rep Lydia Murray, Parent Rep Miriam Rodriguez-Ruiz, Teacher Rep Mark Walsh, Parent Rep
Next Meeting Date:	16 March 2015		

Item No.	Description
2013-09-16.07	<p>LSC Training CPS is planning to renew their interest in LSC training and intends to audit LSCs (especially of high-performing schools) within the next 2 years to check compliance. Gladys Hansen-Guerra will share the training calendar with new LSC members in hard copy and electronically. 28 October 2013 – Kara Kosloskus stated that the training is now available online, except for the Budget module. Kara asked if Gladys could send out a schedule for upcoming training for the Budget module. 18 November 2013 – Budget module will be online in January. 16 December 2013 – The budget module still isn't online, so CPS has scheduled in-person sessions. The new anticipated roll-out is in February. 24 March 2014 – Gladys Hansen-Guerra was at LSC Relations today and was informed that all training is on hold until after upcoming LSC elections. She was also told that the budget module will be online in May. 15 September 2014 – All modules are online except for the budget module. Gladys will contact CPS to find out when that module will be online. 20 October 2014 – Gladys Hansen-Guerra reported that the budget module is now online. She will send the link out to the LSC members who need to complete training. 20 January 2015 – Gladys Hansen-Guerra sent out the training calendar and stated that she believed that all modules were available online. Chris McGuire stated that the Principal Evaluation module is not online.</p>
2015-02-09.01	The meeting convened at 6:35.
2015-02-09.02	The LSC reviewed the minutes from the October meeting. Linda Foley moved to approve the January meeting minutes, Miriam Rodriguez-Ruiz seconded and the motion was approved unanimously.
2015-02-09.03	Principal's Report: Linda Foley distributed a written report that covered the latter part of January 2015 and the first part of February 2015. Additional items are highlighted below.
2015-02-09.03a.	School Leadership Initiated a daily Attendance Celebration in the form of Gold Star and Platinum awards to improve and highlight attendance.
2015-02-09.03b.	Instructional Leadership Teachers and administration attended the Leader in Me symposium in St. Louis as discussed at the January LSC meeting. The experience was very valuable and well worth the time spent. Has created some interest throughout the school. Linda is hoping to send another group next month.
2015-02-09.03c.	Student Centered Learning Climate There were medical, dental and optical visits in January/February.
2015-02-09.03d.	Professional Development and Human Resources Management Viktorija Gullo began work in Tuition-based Pre-School. Classroom observations are ongoing and are on target for completion by the end of the year.
2015-02-09.03e.	Parent Involvement and Community Partnerships Ed Collins and Karina Wietholter are working with DePaul to prepare students for the upcoming History Fair.

2015-02-09.03f.	School Management and Daily Operations The roving maintenance crew visited the school to make repairs in the absence of the building engineer.
2015-02-09.03g.	Interpersonal Effectiveness One of the staff custodians has taken over many of the building engineer in the past number of weeks. He interviewed and was hired as an engineer for CPS. Linda was informed that he will be detailed to Newberry when he begins as building engineer next week in Kevin O'Connell's absence. His time will be split between Alcott and Newberry. A group of students came up with the idea of selling lollipops to help an 8 th grade student with lymphoma. The lollipop sale is now underway. The students have also solicited local businesses to raise money.
2015-02-09.04	Standing Subcommittees
2015-02-09.04a.	Budget <ul style="list-style-type: none"> • Linda distributed an Internal Accounting Management Systems report showing expenditure of parking money for extended day, the Leader in Me conference and supplies. • Linda distributed the Internal Accounting Reconciliation Report. • Linda asked for a motion to move State Chapter 1 money from a textbook line to the 0.5 parent worker and the 2 full-time parent workers. Mark Walsh moved to allow the transfer, Miriam Rodriguez-Ruiz seconded and the motion passed unanimously.
2015-02-09.04b.	Buildings and Grounds <ul style="list-style-type: none"> • The building engineer situation is generally the same as in January. That being said, Linda did report that the custodians are very hard working, but lack supervision and direction. • The snow removal machine is not working and has not been repaired by the building engineer. Mr. Cunningham has assured Linda that the machine will either be repaired or replaced by CPS. • During last week's snow, the custodians were responsible for snow removal in areas that are normally the building engineer's responsibility. This work took them away from their normal responsibility. • Lydia Murray passed out a draft of a letter to Barbara Byrd-Bennett for review and comment by the LSC. All agreed that it was well written and could be sent to CPS on behalf of the LSC. • Linda noted that the response from CPS Facilities has been inadequate and the follow-through has been sorely lacking for major issues and that this situation been ongoing since August.
2015-02-09.04c.	Friends of Newberry <ul style="list-style-type: none"> • Winter Dance was a success • FON is beginning the planning for the summer picnic.
2015-02-09.04d.	Personnel Advisory <ul style="list-style-type: none"> • Viktorija Gullo began work in Tuition-based Pre-School.
2015-02-09.04e.	Communication and Technology <ul style="list-style-type: none"> • New WiFi access points are being installed throughout the school.
2015-02-09.04f.	PPLC <ul style="list-style-type: none"> • Meeting is scheduled for 11 February 2015. • A request is out to the teachers for topics.
2015-02-09.04g.	Principal Evaluation <ul style="list-style-type: none"> • The LSC met before the meeting to begin the principal evaluation process. • The next meeting will be at 5:30 on 16 March 2015.
2015-02-09.04h.	Bilingual Advisory Committee (BAC) <ul style="list-style-type: none"> • Bilingual student access testing is ongoing.
2015-02-09.04i.	Least Restrictive Environment (LRE) <ul style="list-style-type: none"> • Newberry has 100% compliance with IEPs. The network currently has 74%.
2015-02-09.05	Miriam Rodriguez-Ruiz moved to close the February meeting and adjourn. Kathleen Haggerty seconded and the motion passed unanimously. The meeting adjourned at 7:30 p.m.

The foregoing constitutes our understanding of matters discussed and conclusions reached. Other participants are requested to review these items and advise the originator in writing of any errors or omissions.

Principal's Report

February, 2014

School Leadership

- January 28th: Edward Collins (AP) at Administrator's Academy course focused on sustaining organizational leadership
- January 29th: Linda Foley & Edward Collins at Chicago Principals & Administrator's Association annual conference at the Fairmont Hotel.
- Ongoing in January & February: Initiated a daily Attendance Celebration in the form of Gold Star (100% attendance) and Platinum (100% attendance & no tardies).

Instructional Leadership-Improving Teaching and Learning

- January 22nd: Leader In Me meeting after school with team-members attending the symposium
- February 3rd & 4th: Leader In Me symposium in St. Louis, MO where eight Newberry staff members participated in school visits and break-out sessions to learn about how this enhances school climate and culture.

Student Centered Learning Climate

- January 21st: 8th Grade photos in the library
- January 29th: Vision and Hearing screenings
- February 4th: Tropical Optical vision visits
- February 5th: NEAP (National Assessment of Educational Progress) testing for 4th Grade students
- February 6th: Junior Achievement for the day in select classrooms to discuss money management and civic leadership
- February 9th: Miles of Smiles dental visit
- February 2nd – 9th: ACCESS testing for ELL students

Professional Development and Human Resources Management

- January 21st: Viktorija Gullo began work as the Tuition-Based Pre-School Teacher's Assistant
- January 21st: Flex Day focused on Grade Band articulation
- Ongoing in January & February: Classroom observations, including pre- and post-conferences

Parent Involvement and Community Partnerships

- Ongoing in January & February: Communications between Edward Collins (AP), Karina Wietholter (6th Grade Teacher) and various DePaul University professors to help prepare for the upcoming History Fair for middle school students.

School Management and Daily Operations

- January 22nd: Site visit from Officer Bates (CPD), our school's beat officer.
- January 23rd: Visit from Roving Crew to check on tasks that need to be fixed around school
- Ongoing throughout January & February: Wireless upgrades to the building

Interpersonal Effectiveness

- January 21st: Met with Mr. Patrick Cunningham (AFM) to review facility needs during Mr. O'Connell's absence
- January 27th: Meeting with Larry Labine (Dept. of Operations) to discuss facility needs in the building