

Newberry Academy of Math and Science

Local School Council

Meeting Minutes

Meeting Date:	21 November 2016	Attendees:	Edward Collins, Assistant Principal Linda Foley, Principal Viki Gullo, Non-Teaching Rep Kathleen Haggerty, Community Rep Debra Klein, Parent Tim Kramer, Parent Rep Chris McGuire, Parent Rep Lydia Murray, Parent Rep Jessica Ramirez, Parent Miriam Rodriguez-Ruiz, Teacher Rep Keisha Saintil, Parent Cindy Wahtola, Parent Mark Walsh, Parent Rep
Next Meeting Date:	19 December 2016		

Item No.	Description
2016-11-21.01	The meeting convened at 6:35.
2016-11-21.02	The LSC reviewed the minutes from the 17 October Meeting. Linda Foley moved to approve the 17 October meeting minutes. Chris McGuire seconded and the motion was approved unanimously with 8 yes votes and 4 absent.
2016-11-21.03	Principal's Report: Linda Foley distributed a written report that covered October and early November 2016. The report is attached to these minutes and additional items are highlighted below. Lydia Murray suggested the Linda Foley provide some upcoming events or foci in each of the competencies each month. Linda will work to include this next month.
2016-11-21.03a.	Competency A: Champions teacher and staff excellence through continuous improvement to develop and achieve the vision of high expectations for all students. <ul style="list-style-type: none"> Lydia Murray asked if the new expectations and programming would require a change in the CIWP. Linda Foley said that the CIWP is a living document that might be changes when the proposed changes are reviewed and approved by all stakeholders. IEP transportation policy – According to CPS, this policy has been loosely and inappropriately interpreted in the past. The new direction is to more strictly enforce the written policies, which may result in some student transportation being cancelled. Miriam Rodriguez-Ruiz stated that Newberry is still short of Special Ed teachers to cover IEP minutes. The shortage is being spread across the entire IEP population. CPS has stated that the Special Ed department should relook at the schedule to gain efficiencies. Newberry is managing at the moment, but the situation is not ideal. 4 November, in addition to the PD listed, SPED teachers shared learning from a course they took on models of inclusion.
2016-11-21.03b.	Competency B: Creates powerful professional learning systems that guarantee learning for students. <ul style="list-style-type: none"> Principal-Directed Prep leaders are reporting good progress and enthusiasm among teachers. Joint TLIM training with other schools is scheduled for 6 December. 2 of the less experienced SPED teachers will work with Linda, Ed and Daina Mileris to understand and learn from evaluations and observations.
2016-11-21.03c.	Competency C: Builds a culture focused on college and career readiness. <ul style="list-style-type: none"> College Day is scheduled for 22 November.
2016-11-21.03d.	Competency D: Empowers and motivates families and the community to become engaged. <ul style="list-style-type: none"> No additional comments.
2016-11-21.03e.	Competency E: Relentlessly pursues self-disciplined thinking and action. <ul style="list-style-type: none"> No additional comments.
2016-11-21.04	Standing Subcommittees

2016-11-21.04a.	<p>Budget</p> <ul style="list-style-type: none"> • The office has worked very hard to get 2 different things: <ul style="list-style-type: none"> ○ Family income forms, 100% participation is very important. ○ Collection of school fees from families that do not qualify for free/reduced lunch. Linda reported that there are families who do not take the fees seriously and do not hand them in. Linda has e-mailed some of the delinquent families, but has not gotten much response. Last year we had between 75% and 80% participation and the participation is about the same this year. ○ Lydia Murray moved that the Principal should withhold student participation in non-academic activities for students whose families have not turned in the Family Income Form and for qualifying families who have not paid the school fees. Kathleen Haggerty seconded and the motion passed unanimously with 8 yes votes and 4 absent. ○ The group talked about the possibility of charging fees for individual activities. All agreed that this would be a good issue to discuss for the start of the 2017-2018 school year. • Mark Walsh moved to approve the budget report including the following items. Viki Gullo seconded and the motion passed unanimously with 8 yes and 4 absent. <ul style="list-style-type: none"> ○ Linda Foley distributed documents itemizing book transfers (from internal accounts to the budget): purchase of classroom supplies; purchase and install a Smartboard in room 112; purchase of a new laminator and film. ○ Linda Foley distributed documents itemizing budget transfers: 20th day adjustments; preschool transportation; Reading A-Z; Woodcock Johnson Achievement Kit; and shipping and handling for the Woodcock Johnson Achievement Kit. ○ Upcoming book transfers: \$2500 in teacher extended day for Sum Mean Cats math club: \$1590 to reimagine Macbooks so that they can remain usable to students; \$1640.20 software for 6-8 grade Chromebooks that allow the teacher to monitor student activity • Tim Kramer will look into alternate disposal methods for paint and chemicals. The proposed costs are \$4195.81 to dispose of obsolete chemicals in the science lab and \$1294.79 to dispose of old paint.
2016-11-21.04b.	<p>Buildings and Grounds</p> <ul style="list-style-type: none"> • Linda Foley met with Aramark to discuss pictures of dirty conditions in the bathrooms that Linda sent. After the meeting, the conditions improved but are still not acceptably clean. This has been recurrent, and there is a response each time, but there is no sustained action. Chris McGuire will talk with his wife, who works in City government, to get attention to this issue. If that does not work, the LSC will discuss next steps.
2016-11-21.04c.	<p>Friends of Newberry/PTO</p> <ul style="list-style-type: none"> • Cindy Wahtola, has been elected as FON president and expressed gratitude for Jessica Ramirez's service over the past several years. • Debra Klein has been elected FON treasurer. • FON arranged for several activities and fundraisers during report card pickup. • Comedy night was a success, but the final total of money raised was not available. • Poptober was successful, with approximately \$8,000 profit for FON. Several parents have approached FON about having a second popcorn sale in the spring. FON is looking at different incentives for the 6-8 grades to distribute the profits more equitably. • Chris McGuire suggested that FON consider selling popcorn each Friday for a small fee to raise a regular amount of money. • Holiday Bazaar is scheduled for 15-16 December. • 19 February will be parent night out at Revolution Brewery.
2016-11-21.04d.	<p>Personnel Advisory</p> <ul style="list-style-type: none"> • Molly Burns has been hired as the cadre substitute and it is working out well. • A committee of teachers has met once to discuss detention, but has not come up with an actionable plan. They are looking for a more reflective and restorative experience. • There has been improvement with some of the chronically tardy families, but there are still a substantial number of tardy students each day.
2016-11-21.04e.	<p>Communication and Technology</p> <ul style="list-style-type: none"> • The school's website server was down for a couple of days during the week of 14 November. • Updated contact forms were distributed at report card pickup. Ed will go through all of these to make sure the school's records are up-to-date.

2016-11-21.04f.	PPLC <ul style="list-style-type: none"> • A group wants to go through a formal process of explaining the teachers' contract provisions that relate to the PPLC. The intent is to make all teachers stakeholders in the process. • The group is planning to have a teacher survey in the spring. • The group provided Linda with suggestions for lunch coverage and their opinions of Project Syncere.
2016-11-21.04g.	Principal Evaluation <ul style="list-style-type: none"> • No report
2016-11-21.04h.	Bilingual Advisory Committee (BAC) <ul style="list-style-type: none"> • Meeting is scheduled for 22 November in the morning. • All schools are being asked to try to find opportunities for language instruction after school. A survey about this was sent to parents. There would have to be at least 10 students in each grade band to make a program viable.
2016-11-21.04i.	Least Restrictive Environment (LRE) <ul style="list-style-type: none"> • 2 Special Education teachers have filed a formal grievance with the district about the increased amount of paperwork and the lack of training on filling it out.
2016-11-21.04j.	Title 1 Advisory <ul style="list-style-type: none"> • The committee chair is Ms. Ebony Jones. • Money is allocated for supplies, refreshments and parent fees and other costs. There will also be a miscellaneous line once the budget is finalized to be allocated for special initiatives.
2016-11-21.05	Miriam Rodriguez-Ruiz moved to close the November meeting and adjourn. Kathleen Haggerty seconded and the motion passed unanimously with 8 yes votes and 4 absent. The meeting adjourned at 8:20 p.m.

The foregoing constitutes our understanding of matters discussed and conclusions reached. Other participants are requested to review these items and advise the originator in writing of any errors or omissions.