

Newberry Academy of Math and Science

Local School Council

Meeting Minutes

Meeting Date:	20 March 2017	Attendees:	Lamarr Atkins, CPS Facilities Department Andrea Bonanno, Teacher Rep Edward Collins, Assistant Principal Patrick Cullen, Community Rep Linda Foley, Principal Viki Gullo, Non-Teaching Rep Josh Greenberg, Teacher Rep Kathleen Haggerty, Community Rep Gladys Hansen-Guerra, Parent Rep Chris McGuire, Parent Rep Lydia Murray, Parent Rep Mark Walsh, Parent Rep
Next Meeting Date:	17 April 2017		

Item No.	Description
2017-03-20.01	The meeting convened at 6:35 p.m.
2017-03-20.02	Gladys Hansen-Guerra moved to defer approval of the February meeting minutes until after the school cleanliness discussion. Viki Gullo seconded and the motion was approved unanimously with 10 yes votes and 2 absent.
2017-03-20.03	<p>Building Cleanliness Audit Review Lamarr Atkins was deployed to Newberry after CPS receipt of the letter sent by the LSC regarding cleanliness.</p> <p>At his first visit to Newberry, he noted cleaning deficiencies in the toilet rooms, with floor cleaning and in the overall cleanliness of the gym. Mr. Atkins reported his findings to Chris Williams at CPS. Subsequent to the reporting, CPS added additional cleaning staff and the custodial manager was replaced.</p> <p>Mr. Atkins has noted a change in the cleanliness of the school since implementing the changes. Linda Foley agreed that the oversight is better and that there have been improvements. Mr. Atkins and Ms. Foley agreed that the school is not as clean as it should be but that it was improved from its past conditions. Mr. Atkins indicated that the custodians still need to be more conscious of details and conscientious about cleaning the toilet rooms. Mr. Atkins indicated that the state of the gym/cafeteria is still not clean to an acceptable level. Mr. Atkins stated that the gym floor would need to be sanded, restriped and refinished but that this could wait until summer. Linda Foley stated that refinishing has been promised by Aramark in the past and these promises have not been kept. Linda Foley asked for a written statement from CPS committing to refinishing the gym floor. Mr. Atkins indicated that he would report the need for gym floor refinishing to Chris Williams and that he would respond to Ms. Foley. Mr. Atkins committed to a full deep cleaning of the school over the summer.</p> <p>Chris McGuire asked for more information on the new Aramark manager and asked for references and information on his experience. Linda Foley met the new custodial manager (Chris West) who has only worked for Aramark for a short time, but that he did work at Target with Casey Decker. Linda Foley and Ed Collins asked Mr. West about his management style and how he would manage the custodians, often from afar. Mr. West indicated that he plans to be inclusive and very present at Newberry. Ms. Foley asked Mr. West to let she and Mr. Collins know when he would be in the building. Mr. West assured them that he would do so.</p> <p>Mr. Atkins said that the schedule for the custodians was shifted to have 2 custodians in the school in the evenings to allow them to clean more thoroughly without interrupting regular school and after-school activities.</p> <p>Linda Foley distributed a Custodial Action Plan for the school.</p> <p>Pat Cullen asked about Mr. Atkins' statement that the additional cleaners were temporary. Mr. Atkins indicated that the additional custodial staff is, indeed, temporary and that it would be in place only until this week. Linda Foley noted that the additional custodial staff have not been in the school for the hours indicated on the Custodial Action Plan. Mr. Atkins indicated that Ms. Foley should report the deficiencies to Casey Decker and the he (Mr. Atkins) would assure that the additional custodians are detailed to Newberry for at least another week.</p> <p>Lydia Murray thanked Mr. Atkins for CPS' attention to our concerns so far, but indicated the LSC does not just want a temporary correction or 'window dressing'. Lydia Murray stated that the LSC has not been happy with the 3rd party auditor that CPS has used to keep Aramark accountable.</p>

	<p>Chris McGuire stated that the LSC has made repeated requests since the start of the Aramark contract to improve the cleanliness of the school and that we have repeatedly been promised changes. Linda Foley noted that CPS' response to the LSC's letter has been more positive than responses in the past and feels that Newberry has a partner in Central Office now that we have not had in the past.</p> <p>Lydia Murray noted that Newberry has been told by Aramark in the past that there are impediments to keeping the school clean, like items on the window sill and the presence of the church on the weekends, but that Aramark has not been willing to communicate ways to overcome those impediments with school administration. Mr. Atkins agreed that communication between school administration and Aramark is important and committed to facilitating that communication.</p> <p>Chris McGuire believes that Newberry should be reimbursed for the cost of securing the cleanliness audit. Mr. Atkins said that he would bring this request to Chris Williams.</p> <p>Lydia Murray asked how the school's cleanliness would be audited in the future to assure that Newberry is being cleaned to APPA 2 standards. Mr. Atkins indicated that the CPS-hired auditor would assess Newberry and that CPS Facilities would also assess the cleanliness of the school.</p> <p>Regarding the presence of the church in the school on weekends as a contributor to dirty conditions in the school, Newberry currently uses some of the rent money paid by the church to pay for additional custodial staff time, so that is not a reason for Aramark to claim that the school cannot be cleaned.</p> <p>The LSC expressed their gratitude for Mr. Atkins presence at the meeting and for CPS' follow-through so far. Lydia Murray stated that she is optimistic that this is not a temporary condition and that this is the first step toward a cleaner school. The LSC was disappointed that Casey Decker did not attend the LSC meeting on behalf of Aramark. Linda Foley noted that Casey Decker has been in the building without notifying her or Mr. Collins.</p> <p>The LSC agreed that one of the primary issues at the school is the ongoing cleaning of the cafeteria floor and the need for annual deep cleaning.</p> <p>The LSC will send a follow-up letter to CPS and Aramark documenting the LSC's understanding of the commitments that were made at the meeting.</p>
2017-03-20.04	<p>The LSC reviewed the minutes from the February Meeting.</p> <p>Gladys Hansen-Guerra moved to approve the February meeting minutes. Josh Greenberg, seconded and the motion was approved unanimously with 10 yes votes and 2 absent.</p>
2017-03-20.05	<p>Principal's Report:</p> <p>Linda Foley distributed a written report that covered late February and early March. The report is attached to these minutes and additional items are highlighted below.</p>
2017-03-20.05a.	<p>Competency A: Champions teacher and staff excellence through continuous improvement to develop and achieve the vision of high expectations for all students.</p> <ul style="list-style-type: none"> Lydia Murray asked why we seem to have had a high turnover of special education teachers. Linda Foley said that these are difficult positions with significant pressures and that CPS has added layers of work and reporting that increases the difficulty. Linda stated that requirements for special education teachers are particularly onerous. Lydia Murray asked if a support person to assist the special education teachers in reporting or paperwork would help retention. Linda said that she would have to consider that and that the LSC should consider diverting some funding to assist the special education teachers in other ways.
2017-03-20.05b.	<p>Competency B: Creates powerful professional learning systems that guarantee learning for students.</p> <ul style="list-style-type: none"> The Network Chief was so impressed with Newberry's teachers that he suggested that Alderman Smith visit the school to see how the teachers are using NWEA data. Alderman Smith has accepted that offer and will visit the school on 30 March. The teachers use the mid-year NWEA to understand where students need additional focus and to help the students understand how these scores fit into the continuum of their overall growth.
2017-03-20.05c.	<p>Competency C: Builds a culture focused on college and career readiness.</p> <ul style="list-style-type: none"> The MTSS system is something of a work-in-progress in that teachers were not given much instruction on how to complete this paperwork.
2017-03-20.05d.	<p>Competency D: Empowers and motivates families and the community to become engaged.</p> <ul style="list-style-type: none"> MathmatiGALS is a new program that has Peyton students come to work with 3-5 grade girls on math concepts. It has been very well received.
2017-03-20.05e.	<p>Competency E: Relentlessly pursues self-disciplined thinking and action.</p> <ul style="list-style-type: none"> No additional comments.
2017-03-20.06	<p>Standing Subcommittees</p>

2017-03-20.06a.	Budget <ul style="list-style-type: none"> Linda Foley distributed Internal Accounting transfer report and Internal Accounting Reconciliation Report. Linda Foley distributed 225 (State Chapter 1) and 332 funds summaries. CPS is considering eliminating the payroll clerk positions and making teachers and staff responsible for monitoring payroll. Ed Collins reported that CPS has stated that each school will retain 1 clerk, but that the position responsibilities may be modified.
2017-03-20.06b.	Buildings and Grounds <ul style="list-style-type: none"> No report
2017-03-20.06c.	Friends of Newberry/PTO <ul style="list-style-type: none"> FON has selected an apparel vendor They are trying to arrange a garden committee The Revolution Brewery fundraiser did not make as much money as FON anticipated
2017-03-20.06d.	Personnel Advisory <ul style="list-style-type: none"> Mrs. Cadigan has resigned and Linda and Ed are looking for a replacement.
2017-03-20.06e.	Communication and Technology <ul style="list-style-type: none"> Regular website updated and Twitter and Facebook posts
2017-03-20.06f.	PPLC <ul style="list-style-type: none"> PPLC is collecting data for principal evaluation
2017-03-20.06g.	Principal Evaluation <ul style="list-style-type: none"> LSC met prior to today's meeting and will meet again in April. The April meeting will be scheduled after the April LSC meeting so that the group has the CIWP information mentioned in item 2017-03-20.08 below. The group will meet at 5:30 on Thursday, 20 April.
2017-03-20.06h.	Bilingual Advisory Committee (BAC) <ul style="list-style-type: none"> Testing is complete. OLCE will visit sometime in April or May, but a date has not yet been set.
2017-03-20.06i.	Least Restrictive Environment (LRE) <ul style="list-style-type: none"> No report
2017-03-20.06j.	Title 1 Advisory <ul style="list-style-type: none"> Linda met with Mrs. Cardiff and Mrs. Johnson and there is still some Title 1 money to spend for Professional Development. The expenditure needs to be in the area of reading and the group discussed opportunities that would apply.
2017-03-20.07	Spring Photo Fundraiser – Linda Foley proposed a fundraiser where Zuno Photography would take pictures of all students that could be sold to parents, used for yearbooks and the TLIM photo wall. All proceeds would be earmarked to support TLIM. Linda Foley moved to sponsor the fundraiser and use the funds raised to support TLIM. Kathleen Haggerty seconded and the motion passed unanimously with 10 yes votes and 2 absent.
2017-03-20.08	Lydia Murray asked that Linda Foley give the LSC an update on progress toward CIWP goals at the April meeting. Linda agreed to provide this information next month.
2017-03-20.09	Linda Foley distributed discipline reports for Groups 1-3 (minor infractions) and 4-6 (more serious infractions) for February.
2017-03-20.10	Linda Foley moved to close the March meeting and adjourn. Chris McGuire seconded, and the motion passed unanimously with 10 yes votes and 2 absent. The meeting adjourned at 8:28 p.m.

The foregoing constitutes our understanding of matters discussed and conclusions reached. Other participants are requested to review these items and advise the originator in writing of any errors or omissions.