

# Newberry Academy of Math and Science

Local School Council

## Meeting Minutes

Meeting Date:	27 February 2017	Attendees:	Jasmine Alexander (via phone), Parent Rep Andrea Bonanno, Teacher Edward Collins, Assistant Principal Patrick Cullen, Community Rep Linda Foley (via phone) Viki Gullo, Non-Teaching Rep Josh Greenberg, Teacher Rep Elizabeth Griffin, Parent Kathleen Haggerty, Community Rep Gladys Hansen-Guerra, Parent Rep Tim Kramer, Parent Rep Chris McGuire (via phone), Parent Rep Lydia Murray, Parent Rep Valerie Richardson, Parent Cindy Wahtola, Parent Mark Walsh, Parent Rep
Next Meeting Date:	20 March 2017		

Item No.	Description
<b>2017-02-27.01</b>	<b>The meeting convened at 6:30 p.m.</b>
<b>2017-02-27.02</b>	<b>Mark Walsh moved to amend the agenda to include a vote to induct Andrea Bonano into the LSC as a Teacher Representative to replace Miriam Rodriguez-Ruiz, who resigned. Viki Gullo seconded, and the motion was approved unanimously with 11 yes votes and 1 absent.</b>
<b>2017-02-27.03</b>	<b>Kathleen Haggerty moved to induct Andrea Bonanno into the LSC as a Teacher Representative to replace Miriam Rodriguez-Ruiz, who resigned. Gladys Hansen-Guerra seconded, and the motion was approved unanimously with 11 yes votes and 1 absent.</b>
<b>2017-02-27.04</b>	<b>The LSC reviewed the minutes from the January Meeting. Tim Kramer moved to approve the November meeting minutes. Gladys Hansen-Guerra, seconded and the motion was approved unanimously with 12 yes votes.</b>

2017-02-27.05	<p><b>Review of Building Cleanliness Audit:</b></p> <ul style="list-style-type: none"> <li>• The LSC hired an outside auditor, Q.H. Technologies Inc., to review the cleanliness of the school relative to APPA 2 standards. The audit was performed on 11 February 2017 and the school was found deficient of the standards in 93 percent of the instances recorded. Lydia Murray distributed a copy of the report (attached) in hard copy and electronically.</li> <li>• Lydia Murray distributed a draft of a letter to CPS expressing the LSC’s concerns (attached).</li> <li>• Chris McGuire noted that there is a possibility that CPS will try to discredit the auditor and that the company’s credentials should be noted in the letter.</li> <li>• Linda Foley believes that there will be resistance at CPS to the report and the accompanying letter and that the LSC should be prepared for a response from CPS. She suggested that the LSC designate a point of contact for communication on this issue.</li> <li>• The LSC agreed that the intent is not to make this report public, as that could damage Newberry’s reputation.</li> <li>• Ed Collins explained that he has had numerous conversations with Aramark about the cleanliness of the gym and the promised refinishing of the floor. These conversations have, at times, gotten somewhat confrontational. The most that Aramark has conceded to this point is to provide Newberry with a cost to have the work done outside the regular Aramark contract. Newberry has been promised this service several times as part of building cleaning and ongoing maintenance, so this is not an acceptable solution.</li> <li>• Chris McGuire suggested that the letter to CPS include the steps that school administration and the LSC have taken to date to rectify the ongoing cleanliness issues.</li> <li>• Linda noted that problems identified in the recent health inspection is unprecedented in her tenure and was primarily due to the lack of cleanliness of the student bathrooms. It should be noted that the school passed the inspection, but passing is contingent upon a number of corrective actions.</li> <li>• Mark Walsh noted that the draft of the letter says that this issue has been a standing agenda item, but it hasn’t been, so he suggested the wording be changed to say that it has been discussed by the LSC regularly.</li> <li>• Both Linda Foley and Ed Collins noted that there is no record of regular Aramark supervisor presence at the school and that they do not believe an Aramark supervisor does come every week.</li> <li>• Lydia Murray asked LSC members who do not want their name on the letter to let her know either at the meeting or privately. None of the LSC members at the meeting asked to have their names removed.</li> <li>• Tim Kramer said that his company uses a PR firm that might be willing to help the LSC craft our message if the issue becomes public. The LSC will address that issue if it arises.</li> <li>• Lydia Murray will revise the letter and resend it to the LSC for final review.</li> <li>• Andrea Bonanno expressed concern that the letter may have a negative effect on the custodians who, she believes, are working hard to clean the school. Linda noted that the custodians do not, typically, have the autonomy to decide how they will go about their duties and that they have to follow the protocols established by Aramark. Linda again noted a lack of supervision of the custodians by Aramark.</li> <li>• Chris McGuire started a discussion of our expectations in the wake of this letter. The expected improvements that the group discussed are: increased supervision, more and better communication between Aramark and administration and (most importantly) a clean school.</li> <li>• Tim Kramer suggested that the LSC ask Q.H. Technologies Inc. for their opinion on how long it should take to get the school up to the required APPA 2 standards.</li> <li>• Chris McGuire suggested that we set priorities for increased cleanliness going forward and that we make the gym/lunchroom and bathrooms the highest priority.</li> </ul>
2017-02-27.06	<p><b>Principal’s Report:</b> Ed Collins distributed a written report that covered Late January 2017 and early February 2017. The report is attached to these minutes and additional items are highlighted below.</p>
2017-02-27.06a.	<p><b>Competency A: Champions teacher and staff excellence through continuous improvement to develop and achieve the vision of high expectations for all students.</b></p> <ul style="list-style-type: none"> <li>• No additional comments</li> </ul>
2017-02-27.06b.	<p><b>Competency B: Creates powerful professional learning systems that guarantee learning for students.</b></p> <ul style="list-style-type: none"> <li>• The ILT noted that CHAMPS implementation is not completely consistent across the school and communicated this to the teacher community. This will be something to work on going forward.</li> </ul>
2017-02-27.06c.	<p><b>Competency C: Builds a culture focused on college and career readiness.</b></p> <ul style="list-style-type: none"> <li>• No additional comments</li> </ul>
2017-02-27.06d.	<p><b>Competency D: Empowers and motivates families and the community to become engaged.</b></p> <ul style="list-style-type: none"> <li>• There is another Title 1 workshop in the works for March.</li> </ul>

2017-02-27.06e.	Competency E: Relentlessly pursues self-disciplined thinking and action. <ul style="list-style-type: none"> <li>No additional comments.</li> </ul>
2017-02-27.07	Standing Subcommittees
2017-01-23.05a.	Budget <ul style="list-style-type: none"> <li>Ed Collins distributed copies of letters (attached) that will be sent home Tuesday, 28 February; one about the CPS civil rights lawsuit and one about the spending freeze.</li> <li>Ed noted that Newberry was reimbursed for the entirety spending freeze funding because we are a Title 1 school. However, administration has not yet been informed of what can be done with these funds.</li> <li>Ed distributed a Budget Transfer Inquiry (attached) that reflects the budget transfer approvals voted on at the January meeting.</li> <li>Ed distributed the Internal Accounting Reconciliation Report (attached).</li> </ul>
2017-01-23.05b.	Buildings and Grounds <ul style="list-style-type: none"> <li>No report</li> </ul>
2017-01-23.05c.	Friends of Newberry/PTO <ul style="list-style-type: none"> <li>The middle school was a great success, with a lot more participation from parents that we have seen in the past.</li> <li>The Revolution Brewery fundraiser was also a success and was well attended. FON will report on the money raised at a future meeting.</li> <li>Tomorrow, FON will make their decision on a spirit wear vendor.</li> <li>Mother/Son and Father/Daughter dances are in the works.</li> </ul>
2017-01-23.05d.	Personnel Advisory <ul style="list-style-type: none"> <li>A Diverse Learner Specialist position is open with the departure of one of our Special Education teachers. Linda Foley and Ed Collins are working to fill that spot.</li> <li>Audrey Prost will be teaching 209 language arts.</li> <li>Joel Spears will be teaching 214 language arts.</li> <li>Carrie Carlson, who was teaching 209 language arts, will move to an interventionist position for grades 6-8.</li> </ul>
2017-01-23.05e.	Communication and Technology <ul style="list-style-type: none"> <li>Ed distributed a letter from Nicole Corbiere related to upcoming PARCC testing (attached). This letter will be distributed to families tomorrow.</li> </ul>
2017-01-23.05f.	PPLC <ul style="list-style-type: none"> <li>PPLC is now meeting regularly. The most recent meeting focused on professional development and how to fill the gap left by the CPS-imposed furlough days.</li> <li>The PPLC is working on setting up a system to gather teacher input for the upcoming principal evaluation.</li> <li>The next PPLC meeting will be 9 March.</li> </ul>
2017-01-23.05g.	Principal Evaluation <ul style="list-style-type: none"> <li>Lydia Murray suggested that the LSC meet before the March and April LSC meetings, at 5:00, to do the principal evaluation so that the evaluation is complete by the May meeting.</li> </ul>
2017-01-23.05h.	Bilingual Advisory Committee (BAC) <ul style="list-style-type: none"> <li>Jamie Riis completed her access testing.</li> <li>Language Stars, which Ms. Riis brought to Newberry, is ongoing.</li> </ul>
2017-01-23.05i.	Least Restrictive Environment (LRE) <ul style="list-style-type: none"> <li>No report</li> </ul>
2017-01-23.05j.	Title 1 Advisory <ul style="list-style-type: none"> <li>The first parent workshop occurred in February and was very well attended. The next meeting is being planned now.</li> </ul>
2017-02-27.08	Lydia Murray asked that administration provide a report on discipline at the March LSC meeting to see how the school is doing relative to the 2015-2016 school year.
2017-02-27.09	High school notifications will be distributed on Friday, 3 March. Lydia Murray asked that administration report on how students did at the March meeting.
2017-02-27.10	Josh Greenberg moved to close the February meeting and adjourn. Gladys Hansen-Guerra seconded, and the motion passed unanimously with 11 yes votes and 1 absent. The meeting adjourned at 7:45 p.m.

The foregoing constitutes our understanding of matters discussed and conclusions reached. Other participants are requested to review these items and advise the originator in writing of any errors or omissions.