

Title 1 PAC Organizational Meeting 11/15

15 NOVEMBER 2016 / 7:50 AM / LIBRARY

ATTENDEES

Cindy Wahtola, Cheryl Kramer, Debbi Klein, Ebony Jones, Giovanni Broughton, Carol Parham, Nakia Scott, JoAnne Woodford, Jessica Ramirez, Linda Foley(Principal), Samara Chasen, Susan Bailey, Jasmine Alexander, Ed Collins(Asst Principal)

AGENDA

1. Elect Title 1 PAC Officers, (Chairperson/Vice Chairperson/Recording Secretary/Correspondence Secretary), and OMA/FOIA Officer.
2. Set monthly meeting dates and times for the school year.
3. Discussion on Parent Workshops and vendor
4. Follow-up on Parent Survey

NOTES

Chair Elect opened the meeting.

Principal Foley stated we needed a Quorum to redo Officer and Organization elections.

Asst Principal Collins passed out Continuous Improvement Work Plan (CIWP)

Asst Principal Collins reiterated officer elections.

- **Chairperson** - Ebony Jones
- **Vice Chairperson** - Debbi Klein
- **Recording Secretary** - Jessica Ramirez
- **Correspondence Secretary** - Giovanni Broughton
- **OMA/FOIA Officer** - Ed Collins

Asst Principal Collins instructed us to look over the following documents

- Title 1 Part A Info
- Title 1 Budget
- Parent Involvement in Targeted Assistance & Schoolwide Program - C.Wahtola, D.Klein & J.Ramirez commented on improving communication to parents.

We were redirected to discussion about the parent workshop vendor, Black Star Project. J.Ramirez moved to move the dollar amount of the larger quantity of trainings from Miscellaneous to Parent Trainings. This was seconded by D.Klein.

L.Foley moved to approve the purchase of a case of paper. This was seconded by G.Broughton. Linda will make sure to get a code for Title 1 use of the copy machine and give to J.Ramirez and D.Klein.

Parent Survey that E.Jones worked on and sent out previously was discussed. It was decided to send out hard copy in backpacks today as a Tuesday News item. E.Jones will also create an online survey using Survey Monkey.

L.Foley will contact Black Star. She also mentioned they recommended "Alleviating Stress" as a good kick off topic.

The group agreed that the Title 1 Parental Advisory Council (PAC) will continue to have a standing meeting the 2nd Tuesday of each month. The next meeting will be December 20th. We will prepare to start workshops in January.

E.Collins distributed evaluation forms.

Meeting concluded at 8:25 AM.

ACTION ITEMS

1. L.Foley - Move money for Black Star Project from Miscellaneous to Parent Workshops
2. L.Foley - Oversee purchase of case of paper.
3. L.Foley - Will contact Black Star regarding decision to move ahead.
4. L.Foley - Will ensure J.Ramirez & D.Klein get Title1 copy machine code.
5. E.Jones - Will finalize hard copy of survey for distribution today.
6. E.Collins - Will ensure survey is distributed today.
7. E.Jones - Will create online survey via Survey Monkey and forward link to get it going by next week.