

Newberry Academy of Math and Science

Local School Council

Meeting Minutes

Meeting Date:	15 September 2014	Attendees:	Edward Collins, Assistant Principal Pat Cullen, Community Rep Linda Foley, Principal Josh Greenberg, Teacher Rep Kathleen Haggerty, Community Rep Gladys Hansen-Guerra, Parent Rep Kara Kosloskus, Parent Michelle McGruder, Parent Chris McGuire, Parent Rep Brian Murray, Parent Lydia Murray, Parent Rep Kevin O'Donnell, Non-Teaching Rep Jessica Ramirez, Parent Retonyar Ringold, Teacher Cherise Rivers, Parent Rep Miriam Rodriguez-Ruiz, Teacher Rep Mark Walsh, Parent Rep
Next Meeting Date:	20 October 2014		

Item No.	Description
2013-09-16.07	<p>LSC Training CPS is planning to renew their interest in LSC training and intends to audit LSCs (especially of high-performing schools) within the next 2 years to check compliance. Gladys Hansen-Guerra will share the training calendar with new LSC members in hard copy and electronically. 28 October 28, 2013 – Kara Kosloskus stated that the training is now available online, except for the Budget module. Kara asked if Gladys could send out a schedule for upcoming training for the Budget module. 18 November 2013 – Budget module will be online in January. 16 December 2013 – The budget module still isn't online, so CPS has scheduled in-person sessions. The new anticipated roll-out is in February. 24 March 2014 – Gladys Hansen-Guerra was at LSC Relations today and was informed that all training is on hold until after upcoming LSC elections. She was also told that the budget module will be online in May. 15 September 2014 – All modules are online except for the budget module. Gladys will contact CPS to find out when that module will be online.</p>
2014-09-15.01	The meeting convened at 6:40.
2014-09-15.02	Linda Foley moved to elect Josh Greenberg to the teacher representative spot vacated by Amanda Witczak. Chris McGuire seconded and the motion was approved unanimously.
2014-09-15.03	The LSC reviewed the minutes from the July meeting. Mark Walsh moved to approve the July meeting minutes, Linda Foley seconded and the motion was approved unanimously.
2014-09-15.04	Principal's Report:
2014-09-15.04a.	<p>School Leadership Linda and Ed interviewed over the summer for a number of vacancies. The Social Studies/Language Arts position has been filled. There is still one vacancy. 17 July - Met with Kiljoong Kim to review last year's assessment data. 21 August – Met with the new Network 4 Chief, Ernesto Matias. Subsequent Network 4 AP meeting on 28 August with the new Chief. Ongoing during the summer – Articulation with Aramark regarding school cleanliness. Week of 8 September – Development of school-wide online staff calendar with Ms. Ellington and Mr. Collins.</p>

2014-09-15.04b.	Instructional Leadership Week of 5 July – Participation in Common Core Principal’s Professional Development held at Chicago Agricultural High School. 11 September – School-wide moment of silence
2014-09-15.04c.	Student Centered Learning Climate 13 August – Initial meeting with Stacy Bagan regarding literacy development in advance of the 20 August literacy PD that was held at Newberry. Ongoing during summer – Purchase of Chromebooks, carts and software for grades 6-8. 11 September – Distribution of school-wide testing schedule for beginning-of-year assessments.
2014-09-15.04d.	Professional Development and Human Resources Management 23 June – Ed at Illinois Administrator’s Academy professional development focused on interpersonal communication 24 June – MTSS group training at the Network 4 office with Principal, AP and several teachers. Week of 30 June – Participation in a webinar about the new online hiring system 8 August – Participate with Ed in the yearly Legal Conference at Back of the Yards High School. Ongoing from 25 August – One-on-one goal setting meeting with teachers to support their individual goals within the CPS Framework for Teaching. 27-29 August – Teacher professional development sessions 3 September – First teacher flex day focused on REACH
2014-09-15.04e.	Parent Involvement and Community Partnerships Ongoing during summer – Meetings and conversations with new PTO leadership. 20 August and ongoing during summertime – Meetings and conference calls between Ed and eBiz Universe on the school website redevelopment. 6 September – Welcome Back to School Ice Cream Social organized by the PTO. 15 September – PTO/FON/LSC meetings in the school library
2014-09-15.04f.	School Management and Daily Operations Ongoing during summer – Calls from waitlist and registration for new families to maintain enrollment. As of 15 September Newberry enrollment is as planned. 24 July – Meeting with School Support Center representative (Jonathan Serrano), Ed and Wendy Cavanaugh to go over services that will be provided to us this year by the SSC. In-depth follow-up visit from the SSC on 4 August. The collaboration will be primarily to manage the income from the church rental. Ongoing during summer – Collaboration with Joshua Greenberg on school-wide schedule development Ongoing during summer – Improvements to the building: painting of rooms 210, 212, 214, 217, all staff bathrooms, new staff lounge, 114B, all student bathrooms (including varnish at entries), all stairwells, Willow Street fence, all interior stairs and handrails; and room numbers were painted onto playground. 31 August – Meeting with LDS representatives to set up a plan to make sure that classrooms are left in the condition that they were found once church services end on Sunday afternoon. 9 September – School-wide picture day 10 September – Participated in 10th and 20th day school budget webinar.
2014-09-15.04g.	Interpersonal Effectiveness 29 August – Overview of the staff handbook led by administration. 11 September – Meeting with Aramark to review the roles of the custodians, board custodians and building engineer. Ongoing during summer – Articulated the need to remove the carpet from room 214. Carpet is scheduled to be removed during the December break.
2014-09-15.05	Lydia Murray stated that this year’s packet pick-up was the most successful in her time at Newberry.
2014-09-15.06	Lydia Murray also stated that the first grade meet-and-greet was enjoyable and successful.

2014-09-15.07	<p>Lydia Murray asked about the situation with Aramark. Kevin O'Donnell stated that, according to Aramark, only 43,000 sf of the 63,000 sf in the school need to be cleaned. Linda asked how to go about finding out how Aramark calculated this area. Lydia Murray suggested that the LSC put in a FOIA request for the documents given to Aramark related to this issue. Linda has been in contact with Pat Taylor and has been assured that the cleanliness situation would be addressed as soon as possible. Linda stated that her biggest problem is that there are many unresolved issues in the school, especially those related to general cleanliness. Lydia volunteered to draft a letter to Barbara Byrd-Bennett expressing the LSC's concern. The entire LSC expressed support for this action. Michelle McGruder suggested that the letter be open to Newberry parents for their signature as well. Lydia suggested setting up a table at the Open House for parents to sign a petition. Jessica Ramirez volunteered to organize the petition and set up the table. Kevin O'Donnell expressed great concern about the lack of ability and knowledge he has seen from Aramark custodians. Kevin confirmed that his is permanently assigned to both Alcott and Newberry. Linda stated that the new Aramark contract was portrayed by CPS as alleviating the administration of the need to manage the custodians. In fact, she is managing the custodian more than ever, virtually on a daily basis.</p>
2014-09-15.08	Standing Subcommittees
2014-09-15.08a.	<p>Budget</p> <ul style="list-style-type: none"> • Linda distributed the Internal Accounts Reconciliation Report, a CPS Internal Accounting Management System report related to book transfers and a CPS Internal Accounting Management System report for August and September. • Linda explained that the I Scream for Reading money was used in August to purchase books. • Linda reiterated that Jonathan Serrano will be assisting her and Ed in all aspects of managing the school budget.
2014-09-15.08b.	<p>Buildings and Grounds</p> <ul style="list-style-type: none"> • See item 2014-09-15.07 above.
2014-09-15.08c.	<p>Friends of Newberry</p> <ul style="list-style-type: none"> • Gladys reported that the first meeting of the year was very well attended. • Open House and the Comedy Benefit are coming up. • Gladys reminded the LSC to list Newberry as their school when shopping at Target and to use the link to Amazon on the School website.
2014-09-15.08d.	<p>Personnel Advisory</p> <ul style="list-style-type: none"> • There is still a Special Education vacancy, there is another candidate coming in on 16 September for a second interview. • Newberry hired 5 new teachers over the summer to fill vacancies. • Mrs. Yamanaka has decided to retire, so she has not returned to Newberry.
2014-09-15.08e.	<p>Communication and Technology</p> <ul style="list-style-type: none"> • The redevelopment of the school website is approximately 2/3 complete and has been going slightly slower than anticipated. The delay occurred because there was a delay in CPS releasing the funding. Ed Collins anticipates completion by the end of September.
2014-09-15.08f.	<p>PPLC</p> <ul style="list-style-type: none"> • No Report
2014-09-15.08g.	<p>Principal Evaluation</p> <ul style="list-style-type: none"> • No Report
2014-09-15.08h.	<p>Bilingual Advisory Committee (BAC)</p> <ul style="list-style-type: none"> • Jamie Johnson Reese is taking over as bilingual coordinator. She is working on testing and assessment for all students. She will be working with students throughout the year and with teachers with the ESL endorsement. Linda stated that
2014-09-15.08i.	<p>Least Restrictive Environment (LRE)</p> <ul style="list-style-type: none"> • During the August PD, there was a session presented by the Special Education teachers and some general education colleagues about the Illinois Includes conference that they attended in the spring.
2014-09-15.08j.	<p>Student Achievement</p> <ul style="list-style-type: none"> • MAP testing has begun. • Primary teachers will no longer give step assessments but will perform more one-on-one literacy development assessments.

2014-09-15.09

Linda Foley moved to close the September meeting and adjourn. Pat Cullen seconded and the motion passed unanimously. The meeting adjourned at 7:55 p.m.

The foregoing constitutes our understanding of matters discussed and conclusions reached. Other participants are requested to review these items and advise the originator in writing of any errors or omissions.